

FIRE SAFETY REGULATIONS ISR

University of Applied Sciences Kufstein Tirol

FIRE Safety REGULATIONS

Version of 02.01.2023



For:

**International Student Residence
University of Applied Sciences Kufstein Tirol
houses A+B**

Salurner Strasse 26a+b

A-6330 Kufstein

The following version of the current valid fire safety regulations as well as the behaviour requested for avoiding dangers for health and wealth is created to prevent you from damages through fire and instructs you how to behave in case of fire. The listed up instructions are obligatory to follow.

The person in charge for fire issues and his deputy are:

Fire Protection Officer:

Michael Markl: +43 664/5521552

Deputy:

Manfred Peer +43 676/4250717

All residents as well as the staff members must follow the instructions of the persons mentioned above immediately. Also they have to inform the persons in charge for preventing from fire all their observations about all issues that occur in view of fire/danger.

Violations of the arrangements of the fire safety regulations can result in consequences as to public services law or employment law or even criminal law!

Every resident of ISR of University of Applied Sciences Kufstein Tirol has to acknowledge, accept and follow these Fire Protection Regulations

All regulations/steps mentioned as follows have to be respected; an ignorance could have the effect of civil- or criminally proceedings.

Should be released a fake alarm through negligence behaviour all the costs that occur will be charged to the person who caused this (e. g. fire brigade service, fire protection officer, etc.)

I agree to my data being passed on to the company commissioned to pay the costs incurred.

.....
Date

.....
name in capital letters/room nr.

.....
Signature

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I. Fire prevention

- I.1 Cleanliness and tidiness are inevitable for preventing from fire and accidents. Collection containers, (eg. for waste), shoe selves, bikes, furniture etc. must not be located on escape routes (stairways, halls, etc). It is not allowed to deposit/store inflammable liquids and/or oxidizing and/or explosive substances in garages or other public places but may only be stored in suitable and safe storage areas.
- I.2 Smoking is categorically prohibited in all buildings of ISR of University of Applied Sciences Kufstein Tirol. In addition, open light (e. g. candles) and fire are categorically prohibited in all buildings (pls. watch valid statutes of the dormitory, point 5.4 d).
- I.3 Electrically powered devices and systems have to be maintained according to the prescriptions can comply with the VDE (German Association for Electrical, Electronic & Information Technologies) and CE regulations. The use of damaged or unsecured devices is prohibited.
Electrical devices causing a fire hazard due to heat transmission (e. g. electric heater, cooking devices, heating baths, coffee makers) that cannot be excluded, have to be operated on a non-combustible, heat resisting pad. They have to be mounted in such a way that even in case of excess heating, objects in the vicinity cannot be ignited and the adjacencies have to be kept free from highly combustible objects and liquids. Only heaters and cooking devices equipped with cutout switches to prevent overheating must be used.
Damages at electric systems, devices and gas pipes (e. g. identifiable by the formation of sparks, scorplings, odour of scorching or gas) and at the supply and waste disposal lines must be repaired by experts only. These damages have to be reported immediately to the building management or the caretaker.
- I.4 Working with heat: Works involving fire hazards such as burning, cutting, welding, soldering and separating as well as works with hot masses are forbidden resp. are subject to authorization and require a certificate that allows to work with heat, which has to be issued by the responsible person.
- I.5 In general all electrical works have to be carried out by experts only.
- I.6 It is not allowed to deposit/store inflammable liquids and/or oxidizing and/or explosive substances in garages or other public places but may only be stored in suitable and safe storage areas.
- I.7 Fire alarm devices (fire, smoke and heat detectors etc.), fire extinguishing devices (fire extinguishers, wall-mounted hydrants, safety showers, fire blankets, etc.) and first aid devices must be accessible all the time. The locations of the fire alarm, fire extinguishing and first aid devices are indicated in the posted up escape and rescue plans.
- I.8 Information signs that concern fire protection and escape routes (lights, etc.) have to be kept free from damages and/or interferences!
- I.9 Escape routes as well as access points for the fire brigade, ambulance, police, etc. must be kept free from storage, parking, etc.
- I.10 Electric devices must be handled with supervision (as far as possible)!
- I.11.....Usage and storage of full and/or empty LPG Shipping Containers (liquids) is strictly forbidden!
- I.12 Escape routes and emergency exits must always be free!
- I.13 Protective separating doors against fire and smoke have to be kept closed at all times. It is strictly forbidden to keep these doors open using wedges, pieces of rope or objects, etc. Inflammable materials (packing material, boxes, etc.) must not be stored on escape and rescue routes!
- I.14 Smoke/fire alarm devices must not be put out of function! Should smoke/fire alarm devices be removed the fire alarm system will turn to „disturbance mode“. The costs that occur will be charged to the causer. The removing of smoke/fire alarm devices also can have the result of consequences as a criminal act.
- I.15 **All cooking places must be used with with an active hood/air sucking system!**

Should be released a fake alarm through negligence behaviour all the costs that occur will be charged to the person who caused this (e. g. fire brigade service, fire protection officer, etc.)

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II. Existing fire safety devices:



II.1 (icon image)

Push-button reporter: in case of fire please hit the glass and push the button!

You find them:

Housenumber 26A:

1. 4th floor on exit to stairways
2. 3rd floor on exit to stairways
3. 2nd floor on exit to stairways
4. 1st floor on exit to stairways
5. Ground floor on exit to stairways
6. Underground parking area: in front of acces to house 26a
7. Underground beside automatic rolling gate (exit)

Housenumber 26B:

1. 4th floor on exit to stairways
2. 3rd floor on exit to stairways
3. 2nd floor on exit to stairways
4. 1st floor on exit to stairways
5. Ground floor on exit to stairways
6. Underground parking area: in front of acces to house 26b
7. Underground beside automatic rolling gate (exit)

Entrance beside the elevator:

1. Groundfloor beside exit main antrance houses A and B

These push-button-reporter enable you to release a fire alarm. When pushing the alarm button a sound in the entire building will be heard and also the fire brigade is alarmed automatically. Every resident of ISR is obligated to keep the situation of the nearest push button reporter in mind and to use in case of fire/emergency!

In the entire area of the underground parking as well as in the stairways in houses 26a and 26b, the public areas and all studios there are also installed smoke alarm devices that are directly connected to the fire alarm system.

To avoid fake alarms it is strictly forbidden to work with heat and/or dust: (works involving fire hazards such as burning, cutting, welding, soldering and separating as well as works with hot masses).

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Furthermore it has to be taken care that there is not too much smoke when cooking in the kitchen! Strong smoke has to be avoided as it also could release a fake alarm! Smoke/heat alarm devices in the kitchen areas react to smoke and/or heat. It is not allowed to e. g. dry the hair in this area (with a hairdryer or similar).



(icon image)

II.2

Push-button reporter (for smoke outlet:): in case of fire please hit the glass of the reporter and push the button. The smoke will be sucked off then (RWA device).

You will find these here:

Housenumber 26A:

1. 4th floor at the stairway
2. Ground floor beside exit

Housenumber 26B:

1. 4th floor at the stairway
2. Ground floor beside exit

Smoke outlets in the stairways should leave the occurred smoke outside. These devices usually are not installed to keep the stairways free from smoke but should lead to the quick possibility to use the stairways, especially for the mobile devices for over-pressure ventilators through the fire brigade.

Therefore it is necessary that the smoke area outlet and the draft door is opened but the doors in between (e. g. the doors to the studios) are closed!

II.3



(icon image)

Push button reporter (sluice ventilation): in case of fire please hit the glass of the reporter and push the button. You will find the push button reporters for the sluice ventilation at the following locations:

Housenumber 26A:

1. In the basement in front of the entrance to the underground parking area

Housenumber 26B:

1. In the basement in front of the entrance to the underground parking area

The sluice ventilation serves the protection from smoke of escape routes. In case of fire there is built up an overpressure in the sluice that prevents these areas from entering smoke. If there is already smoke inside this will be sucked off throughout the increased ventilation of air. The sluice and the adjoining escape routes can be kept smokefree.

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III. GENERAL BEHAVIOUR IN CASE OF FIRE

III.1 Alarm

In any case of fire there must be called the fire brigade, telephone number 122 (emergency call) without any hesitation or delay (no matter how the circumstances show up)!

Inform them about:

- Where does it burn? (object and adress)
- What is burning?
- Are there any injured persons?
- Name of the person who calls

III.2 Safe and flee

After the alarm there has to be figured out if there are injured persons. The safety/rescue of persons is prior to firefighting!

Endangered persons have to be warned! Don't let persons flee who are wearing burning clothes! Wrap them into blankets, coats or clothes to suffocate the flames!

If there are persons locked in somewhere then scream, turn on and off the lights etc. to make it to others resp. to the fire brigade noticeable!

Leave the locations throughout the marked/signed escape routes! Close all doors behind you! Ventilate escape routes! Do not use the elevator in case of fire!

It can be dangerous to remain in the studios in case of fire. Leave the building as long this is easily possible throughout the escape routes!

III.3 Extinguish fire

Start with the fire extinguishers that are available to fight the fire. You will find a portable one in every floor as well as in the underground parking areas/basements. In your own interest please inform yourself about the correct handling. Please be aware that on usage of the powder extinguishers there could occur a hindering of sight and breathing! The CO₂-extinguishers that you will find in front of the technical rooms repress the oxygen. Due to this reason these extinguishers must not be used in small and/or badly ventilated rooms.

If it is not possible anymore to extinguish the fire due to plenties of smoke or if the fire becomes too huge please stop the efforts of firefighting and leave the location! Close all fire doors behind you and wait for the arrival of the fire brigade!

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IV. Evacuation alarm

IV.1 General

An evacuation alarm can be pronounced by the fire protection officer, his deputy, the management and/or the operating manager of the fire brigade.

This means that somewhere in the building fire or any other dangerous situation erupted and that it is necessary to evacuate the buildings in advance.

IV.2 Please note in case of an avacuation alarm:

- Keep calm! Avoid any announcements, calling outs and actions that could cause panic!
- Tell eventual visitors to leave all stairways, exits, escape routes and/or the building!
- All persons that are present have to leave their surroundings immediately!

The assembly point is:

Cycle path opposite the International Student Residence



It is not allowed to leave the assembly point without the permission of the operating manager of the fire brigade! This measurement allows to assure the completeness of all persons involved.

Should there be missing any persons please inform the operation manager of the fire brigade immediately!

V. Instructions for persons in charge (reporter of the fire, fire protection officer, deputy, caretaker, staff members, etc.)

- Instruct emergency services at the main access point
- Open entrances and gateways

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- Inform the emergency services of

- Position of the source of fire
- About missing persons
- Special dangers (e. g. compressed gas bottles, chemicals, etc.)

Alarm plan

Police:	Emergency call	Tel:	133
	Kufstein police dpt.	Tel:	+43 (0) 59 1337 210100

Ambulance:	Emergency call	Tel:	144
	Kufstein ambulance	Tel:	+43 (0) 5372 6900

Authorites:

Municipal office:	Municipal office Kufstein	Tel:	+43 (0) 5372 6020
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District authority:	District authority Kufstein	Tel:	+43 (0) 5372 6060
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Other:

Hospital Kufstein:	Tel:	+43 (0) 5372 69660
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Stadtwerke Kufstein (electricity):	Tel:	+43 (0) 5372 6930
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Internal:

Management ISR University of Applied Sciences Kufstein Tirol:

Office	ISR Verwaltung	Tel:	+43 (0) 5372 71819 800
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Fire protection officer:

Mr.	Michael Markl	Tel:	+43 (0) 664 5521552
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Caretaker and fire protection deputy:

Mr.	Manfred Peer:	Tel:	+43 (0) 676 4250717
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Behaviour in case of fire



No open fire; fire, open source of ignition and smoking prohibited

Keep calm



Press manual call point

Alert fire



Emergency call **122**

WHO calls?

WHERE does it burn?

WHAT burns

Get into
safety



Warn/save people who are
in danger

activate alarm/open valves

Take along derelicts

Close doors

Use marked ways of escape

Do not use elevators

Find collection point

Pay attention at instructions

Don't return in building

Try to
extinguish the
fire



Use fire-extinguisher



Use extinguishing hose



Use firefighting means and
devices (e.g. fire blanket)

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✓ **Correct**



Correct usage of fire extinguishers

Fight fire in direction of the wind!

Extinguish from front to back and from below to above

But: drip fire and/or flowburns from below to above!

Use a few fire extinguishers parallel – not behind each other!

Be aware of re-inflammation! Extinguish embers, glow places

Refill used extinguishers!

X **False**

